



RULES OF THE INCORPORATED ASSOCIATION

Under section 46 of the Associations Incorporation Reform Act 2012, these Rules are taken to constitute the terms of a contract between the Association and its members.

1. DEFINITIONS

1.1 In these Rules unless the contrary intention appears:

"Act" means the Associations Incorporation Reform Act 2012 and includes any regulations made under that Act.

"Annual General Meeting" means a meeting held in accordance with Rule 31.

"Association" means the South East Melbourne Netball Club Inc.

"Committee Meeting" means a meeting of the Committee of Management held in accordance with these Rules.

"Committee Member" means a member of the Committee of Management.

"Financial Year" means the 12month period ending on the 30th June.

"General Meeting" means a general meeting of the members of the Association held in accordance with these Rules and includes an Annual General Meeting and a special general meeting.

"Member" means a member of the Association.

"Office Holder" has the same meaning as in the Act.

"Rules" means these rules of the Association as amended from time to time.

"Special General Meeting" means General Meeting other than an Annual General Meeting.

"Special Resolution" means a resolution that requires at least three-quarters of the members to vote in favor for it to be passed.

2. NAME AND LOCATION

2.1 The name of the incorporated association is South East Melbourne Netball Club Inc.

2.2 The location of the headquarters for the Association and its mailing address shall be determined from time to time by the Board of Management.

3. PURPOSES

3.1 The general purpose of the Association is to promote, foster, encourage and stimulate interest in the game of netball, and to endeavor to maintain a high standard of sportsmanship in the playing of Netball, and also where possible to provide and maintain club premises.

3.2 Without limiting the generality of Rule 3.1, the particular purposes of the Association are:

- (a) to promote the culture of netball in any way the Association shall think proper;
- (b) to foster, encourage and provide where possible, the facilities for playing netball;
- (c) in relation to netball, to promote and hold, either alone or jointly with any other club or persons competitions and matches, and to offer, give or contribute toward prizes, medals and awards whether for members or other persons, and to promote or give support to social gatherings and other entertainments;
- (d) to invest and deal with the surplus moneys of the Association upon such securities and in such a manner as may from time to time be determined by the Committee of Management;
- (e) to borrow or raise and give security for money in such a manner as from time to time be determined by the Committee of Management.
- (f) to organize funds by yearly membership fees, donations and sponsorship for the operations of the Association and to subscribe and contribute to any charitable benevolent or useful object of a public character;
- (g) to manage all funds and assets of the Association and generally to give effect to any other matter incidental or conducive to the furtherance of the purposes of the Association as herein before described.

4. POWERS

4.1 Subject to the Act, the Association has power to do all things incidental or conducive to the attainment of its purposes.

4.2 Without limiting Rule 4.1, the Association may:

- (a) acquire, hold and dispose of real or personal property;
- (b) open and operate accounts with financial institutions;
- (c) invest its money in any security which trust monies may be lawfully invested;

- (d) raise and borrow money on any terms and in any manner as it thinks fit;
- (e) secure the repayment of money raised or borrowed, or the payment of a debt or liability;
- (f) appoint agents to transact business on its behalf;
- (g) enter into any other contract it considers necessary or desirable.

4.3 The Association may only exercise its powers and use its income and assets (including any surplus) for its purposes.

5. ASSOCIATION MUST NOT SECURE PECUNIARY PROFIT FOR MEMBERS

The Association must not secure pecuniary profit for the members.

6. MINIMUM NUMBER OF MEMBERS

The Association must have at least 5 members.

7. ELIGIBILITY

7.1 Membership shall be open to all residents of Victoria.

7.2 No restrictions shall be placed on any person by virtue of race, sex, religion or political beliefs.

8. APPLICATION FOR MEMBERSHIP

8.1 A person can become a member of the Association as follows:

A person must complete a Player Registration Form

Social Members and Limited Members: person must submit a written application to the Committee of Management stating that the person:

- (a) wishes to become a member of the Association and specifying the relevant membership class;
- (b) supports the purposes of the Association; and
- (c) agrees to comply with the Rules.

8.2 The Player Registration Form and/or the application:

- (a) must be signed by the applicant and/or parent or guardian if the applicant is under 18 years of age

9. CONSIDERATION OF APPLICATION

9.1 As soon as practicable after an application for membership is received, the Committee of Management must decide by resolution whether to accept or reject the application.

9.2 If the Committee of Management rejects the application it must notify the applicant in writing of its decision as soon as practicable after the decision is made and must return any money accompanying the application to the applicant.

9.3 No reason need be given for the rejection of an application.

10. NEW MEMBERSHIP

10.1 If an application for membership is approved by the Committee of Management:

- (a) the resolution to accept the membership must be recorded in the minutes of the Committee Meeting;
- (b) the Registrar must, as soon as practicable, enter the name and address of the new member, class of membership and the date of becoming a member, in the register of members and supply a copy to the club Secretary.

10.2 A person becomes a member of the Association and, subject to Rule 12.2, is entitled to exercise his or her rights of membership from the date that the Committee of Management approves the person's membership

11. ANNUAL REGISTRATION

11.1 The Committee of Management must determine the amount of the Annual Registration Fee (if any) for the following Financial Year and the date for payment of this Fee.

11.2 The Registration Fee is determined from time to time by the Committee of Management.

12. GENERAL RIGHTS OF MEMBERS

12.1 A member of the Association who is entitled to vote has the right:

- (a) to receive notice of General Meetings and Special Resolutions in the manner and time prescribed by these Rules;
- (b) to attend and be heard at General Meetings;
- (c) to have access to minutes of General Meetings and other documents of the Association as provided under Rule 48.2; and
- (d) to inspect the register of members.

12.2 A member is entitled to vote if the member's membership has not been suspended for any reason.

13. RIGHTS NOT TRANSFERRABLE

The rights of a member are not transferrable and end on the cessation of the membership.

14. CESSATION OF MEMBERSHIP

14.1 The membership of a person ceases on resignation, expulsion or death or the non-payment of membership fees by the due date.

14.2 Any member may at any time withdraw from the club by giving notice in writing to the secretary.

15. CLASSES OF MEMBERSHIP

Subject to Rules 16 to 21 (inclusive), the Committee of Management may create different classes of membership and may confer on such classes such rights, privileges or benefits as the Committee of Management sees fit.

16. NETBALL MEMBERS

16.1 There must at all times be a class of membership, the members of which are known as "Netball Members".

16.2 A Member:

(a) is entitled to play netball for the Association.

16.3 A parent or guardian of a Member is entitled to:

(a) attend and vote at General Meetings on matters affecting the Association (one vote for each Member represented by that parent or guardian); and

(b) vote on the appointment of the Committee Members of the Committee of Management (one vote for each Netball Member represented by that parent or guardian).

(c) Nominate as a member of the Committee of Management

17. LIFE MEMBERS

17.1 There must at all times be a class of membership, the members of which are known as "Life Members".

17.2 Subject to Rule 19.3, nominations of persons to be Life Members must be submitted to the President at least 21 days prior to the Annual General Meeting using the Life Member Nomination form as set out in Appendix 2

17.3 A member may only nominate one person per year and may not nominate a family member, spouse or partner.

17.4 The sitting committee shall have the power to determine that the relevant criteria has been met prior to presenting the nomination at the Annual General Meeting.

17.5 Life Members must have provided long and meritorious service to the Association, in any capacity, for at least 4 years.

17.6 No more than 2 Life Members may be accepted per calendar year.

17.7 The nomination of a person to be a Life Member must be approved by a Special Resolution at the Annual General Meeting.

17.8 Life Members are entitled to vote at General Meetings on matters affecting the Association.

17.9 A Member who is the child of a Life Member is not obliged to pay the seasonal club fee limiting to 2 games per season, as per the club's fee structure"

18. JUNIOR PLAYING LIFE MEMBERS

18.1 There must at all times be a class of membership, the members of which are known as "Junior Playing Life Members".

18.2 Junior Playing Life Members must have played at least 300 netball matches for the incorporated club or played 8 consecutive years and all seasons in that 8 year consecutive period.

18.3 A Playing Life Member is not obliged to pay the annual registration fee limiting to 1 game per season as per the club's fee structure in subsequent years until they reach the age of 18 years of age.

18.4 A Junior Playing Life Member must pay all annual registration fees once they reach the age of 18 years old.

18A. SENIOR PLAYING LIFE MEMBERS

18A.1 There must at all times be a class of membership, the members of which are known as "Senior Playing Life Members".

18A.2 Senior Playing Life Members must have played at least 300 senior netball matches for the incorporated club.

18A.3 Provided the Senior Playing Life Member is at least 18 years of age, he or she is entitled to vote at General Meetings on matters affecting the Association.

18A.4 A Senior Playing Life Member is not obliged to pay the annual registration fee (limiting to 1 game per season as per the club's fee structure) in subsequent years.

19. SOCIAL MEMBERS

19.1 There must at all times be a class of membership, the members of which are known as "Social Members".

19.2 Any person who supports the purposes of the Association may be a Social Member.

19.3 Social Members:

(a) may only attend General Meetings with the prior consent of the chairperson of such General Meeting;

(b) are not entitled to vote at General Meetings;

(c) may be Social Members for a period not exceeding 12 months, without the consent of the Board of Management.

20. LIMITED MEMBERS

20.1 There must at all times be a class of membership, the members of which are known as "Limited Members".

20.2 Limited Members must be persons who are actively involved in the management and operations of the Association.

20.3 A Limited Member must be approved by the Committee of Management.

20.4 A Limited Member may attend and vote at General Meetings on matters affecting the Association.

20.5 At any given time, there must be no more than 4 (four) Limited Members.

20.6 All approved limited memberships are valid for the year falling between AGM's and all limited members re apply for limited membership on a yearly basis.

20.7 A Limited Member must pay the equivalent of 1 games season fee as per the club's fee structure. This fee will be once off for the term of the membership which is from AGM to AGM.

21. REGISTER OF MEMBERS

21.1 The Registrar must keep and maintain a register of members that includes:

(a) for each current member:

(i) the member's name;

(ii) the address for notice last given by the member;

(iii) the date of becoming a member;

(iv) the class of membership;

(v) any other information determined by the Committee of Management; and

(b) for each former member, the date of ceasing to be a member.

21.2 Any member may, at a reasonable time, inspect the register of members.

22. DISCIPLINARY ACTION

22.1 The Committee of Management may take disciplinary action against a member in accordance with this Rule 22 if the Committee of Management is satisfied that the member:

(a) has refused to comply with these Rules; or

(b) has engaged in conduct prejudicial to the Association.

22.2 Before taking disciplinary action against a member, the Secretary must give written notice to the member:

(a) stating that the Committee of Management intends to take disciplinary action against the member;

(b) stating the grounds for the proposed disciplinary action;

(c) specifying the date, place and time of the meeting at which the Committee of Management intends to take the disciplinary action ("Disciplinary Meeting");

(d) advising the member that he or she may do one or both of the following:

- (i) attend the Disciplinary Meeting and address the Committee of Management at that meeting; and
- (ii) give to the Committee of Management at any time before the Disciplinary Meeting a written statement.

22.3 The notice must be given no earlier than 28 days and no later than 14 days, before the Disciplinary Meeting is held.

22.4 At the Disciplinary Meeting, the Committee of Management must:

- (a) give the member an opportunity to be heard; and
- (b) consider any written statement by the member.

22.5 After complying with Rule 22.4, the Committee of Management may:

- (a) take no further action against the member;
- (b) suspend the membership of the member for a specified period; or
- (c) expel the member from the Association.

23. GRIEVANCE PROCEDURE

23.1 The grievance procedure set out in this Rule 23 applies to disputes under these Rules between:

- (a) a member and another member;
- (b) a member and the Committee of Management; and
- (c) a member and the Association.

23.2 A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.

23.3 The parties to a dispute must first attempt to resolve the dispute between themselves.

23.4 If the parties to a dispute are unable to resolve the dispute between themselves, the parties must:

- (a) notify the Committee of Management of the dispute;
- (b) agree to or request the appointment of a mediator; and
- (c) attempt in good faith to settle the dispute by mediation.

23.5 The mediator must be chosen by agreement between the parties, failing which a person appointed or employed by the Dispute Settlement Centre of Victoria.

23.6 A mediator must not:

- (a) have a personal interest in the dispute; or
- (b) be biased in favour of or against any party.

23.7 In conducting the mediation, the mediator must:

- (a) give each party every opportunity to be heard;
- (b) allow due consideration by all parties of any written statement submitted by any party; and
- (c) ensure that natural justice is accorded to the parties throughout the mediation process.

23.8 The mediator must not determine the dispute.

23.9 If the mediation process does not resolve the dispute, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

24. COMMITTEE MEMBERS OF COMMITTEE OF MANAGEMENT

(a) The Committee Members of the Executive:

- (i) must be a Member, or a Limited Member or a Life Member with an entitlement to vote; and

(b) The Members of the Executive are elected at the Annual General Meeting by the parents or guardians of the Members.

(c) Each Committee Member of the Executive hold office for 2 years.

- (i) President, Sponsorship Manager, Secretary are declared vacant every year ending in an odd number.

- (ii) Vice-President Netball, Treasurer, Registrar are declared vacant every year ending in an even number.

(d) The Netball Executive must consist of the following Committee Members:

- (i) a President;

- (ii) a Vice-President Netball;

- (iii) a Sponsorship Manager;

- (iv) a Secretary;

- (v) a Treasurer;

- (vi) a Registrar; and

- (vii) such other Committee Members as determined by the Members at the Annual General Meeting who are known as general committee members whose term is declared vacant at each Annual General Meeting.

(viii) All committee members previously holding office in Narre South Lions Netball Club Inc will continue in the roles previously voted upon until the AGM following 30 June 2018.

25. POWERS OF COMMITTEE OF MANAGEMENT

25.1 The business of the Association must be managed by or under the direction of the Committee of Management.

25.2 The Committee of Management may exercise all powers of the Association except those that these Rules or the Act require to be exercised by the members.

26. COMMITTEES

26.1 The Committee of Management may establish sub-committees as it sees fit and determine the positions on such sub-committees.

26.2 And except for powers imposed on the Committee of Management by the Act or any other law, the Committee of Management shall delegate powers to the sub-committees as it sees fit and such delegation may be revoked wholly or in part.

27. INDEMNITY OF OFFICE HOLDERS

The Association indemnifies each Office Holder against any liability incurred in good faith by the Office Holder in the course of performing his or her duties as an Office Holder.

28. SECRETARY

28.1 The Secretary must perform any duty or function required under the Act to be performed by the secretary of an incorporated association.

28.2 The Secretary must:

- (a) Keep possession of the register of members, prepared by the registrar in accordance with Rule 21;
- (b) keep custody of the common seal (if any) of the Association and all books, documents and securities of the Association in accordance with Rule 46;
- (c) subject to the Act and these Rules, provide members with access to the register of members, the minutes of General Meetings and other books and documents; and
- (d) performed any other duty or function imposed on the Secretary by these Rules.

29. ANNUAL GENERAL MEETINGS

29.1 The Committee of Management must convene an Annual General Meeting of the Association within 5 months of the end of the Financial Year or by 30th November each year.

29.2 The Committee of Management may determine the date, time and place of the Annual General Meeting, notification shall be either electronically or by mail.

29.3 The ordinary business of the Annual General Meeting is as follows:

(a) to confirm the minutes of the previous Annual General Meeting and of any Special General Meeting held since then;

(b) to receive and consider:

(i) the annual report of the Committee of Management on the activities of the Association during the preceding Financial Year;

(ii) the financial statements of the Association for the preceding Financial Year submitted by the Committee of Management in accordance with Part 7 of the Act;

(c) to elect members of the Executive and general committees (except for those Members which are Committee Members of the Executive for another calendar year).

29.4 The Annual General Meeting may also conduct any other business of which notice has been given in according with these Rules.

30. SPECIAL GENERAL MEETINGS

30.1 Any General Meeting other than an Annual General Meeting is a Special General Meeting.

30.2 The Committee of Management may convene a Special General Meeting whenever it thinks fit.

30.3 No business other than the business set out in the notice may be conducted at the Special General Meeting.

31. GENERAL MEETINGS

31.1 The chairperson for General Meetings is determined by the President.

31.2 If the chairperson appointed under is absent from a General Meeting, the chairperson must be a Executive Member elected by the other Executive Members present.

31.3 No business may be conducted at a General Meeting unless a quorum is present. The quorum for a General Meeting is at least:

(a) 15% of Members (who may be represented by a parent or guardian)

31.4 Notice of each General Meeting must be given to each member at least 21 days before the date of the meeting. The notice must state the date, time and place of the meeting and

(a) indicate the general nature of each item of business to be considered at the meeting; and

(b) if a Special Resolution is to be proposed;

(i) state in full the proposed resolution; and

(ii) state the intention to propose the resolution as a Special Resolution.

32. VOTING AT GENERAL MEETINGS

32.1 On any question arising at a General Meeting:

(a) each member who is entitled to vote on such question has one vote;

- (b) members must vote personally (no proxy voting allowed); and
- (c) except in the case of a Special Resolution, the question must be decided on a majority of votes.

32.2 If votes are divided equally on a question, the chairperson of the meeting has a second or casting vote.

33. DETERMINING WHETHER THE RESOLUTION CARRIED

33.1 Subject to Rule 33.2, the chairperson of a General Meeting may, on the basis of a show of hands, declare that a resolution has been:

- (a) carried;
- (b) carried unanimously;
- (c) carried by a particular majority; or
- (d) lost and an entry to the effect in the minutes of the meeting is conclusive proof of that fact.

33.2 If a poll is demanded by 10 or more members on any question, the poll must be taken at the meeting in the manner determined by the chairperson and the chairperson must declare the result of the resolution on the basis of the poll.

34. MINUTES OF GENERAL MEETINGS

34.1 The Committee of Management must ensure that minutes are taken and kept of each General Meeting.

34.2 The minutes must:

- (a) record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote;
- (b) include the financial statement submitted to the members and;
- (c) any audited accounts or auditor's reports or report of a review accompanying the financial statements that are required under the Act.

35. ELECTION OF COMMITTEE MEMBERS

35.1 A member is eligible to be elected or appointed as a Committee Member if the member:

- (a) is 18 years or over;
- (b) resides in Australia;
- (c) is entitled to vote at a General Meeting.

35.2 The chairperson of the Annual General Meeting must declare all positions on the Committee of Management vacant and hold elections for those positions in accordance with this Rule 24.

35.3 Prior to the election of each position, the chairperson of the Annual General Meeting must call for nominations to fill that position at least 21 days before the date of the Annual General Meeting,

35.4 An eligible member may:

- (a) nominate himself or herself; or
- (b) with the member's consent, be nominated by another member.

35.5 Nominations must be received by the Secretary no less than 7 days before the date of the Annual General Meeting.

35.6 A member who is nominated for a position and fails to be elected to that position may be nominated for any other position for which an election is yet to be held.

35.7 If only one member is nominated for each position, the chairperson must declare the member elected to the position.

35.8 If more than one member is nominated, a ballot must be held in accordance with this Rule 24.

36.9 If a ballot is required, the ballot must be conducted as follows:

- (a) the chairperson of the meeting must appoint a returning officer to conduct the ballot. The returning officer must not be a member nominated by the position.
- (b) the election must be by secret ballot;
- (c) the voter must write on the ballot paper the name of the candidate(s) for whom they wish to vote;
- (d) each formal ballot paper on which the name of a candidate has been written counts as one vote for that candidate;
- (e) the returning officer must declare elected the candidate(s) who received the most votes.

36. TERM OF OFFICE

36.1 Subject to Rule 37, a Committee Member holds office until the positions of the Committee of Management are declared vacant at the next Annual General Meeting, except for the positions which are held for 2 years as per rule 24:

36.2 A Committee Member may be re-elected.

36.3 A General Meeting of the Association may:

- (a) by Special Resolution remove a Board Member from office; and
- (b) elect an eligible member of the Association to fill the vacant position in accordance with these Rules.

37. VACANCIES OF OFFICE

37.1 A Committee Member may resign from the Committee of Management by written notice addressed to the Committee of Management.

38.2 A person ceases to be a Committee Member if he or she:

- (a) ceases to be a member of the Association;
- (b) fails to attend 3 consecutive Board Meetings without leave of absence;

(c) ceases to resident in Australia; or

(d) otherwise ceases to be a Committee Member by operation of section 78 of the Act.

37.3 The Committee of Management may appoint an eligible member of the Association to fill a position on the Committee of Management that:

(a) has become vacant because of Rule 37; or

(b) is not filled by election at the last Annual General Meeting.

37.4 If the position of Secretary becomes vacant, the Board of Management must appoint a member to the position within 14 days after the vacancy arises.

38. COMMITTEE MEETINGS

38.1 The quorum for a Committee Meeting is fifty percent of Committee Members, of which at least 3 must be members of the Executive.

38.2 The chairperson of the Committee Meeting will be the President or must be a Committee Member elected by the other Committee Members present.

38.3 Committee Meetings must be held monthly.

39. VOTING AT COMMITTEE MEETINGS

39.1 On any question arising at a Committee Meeting, each Committee Member present at the meeting has one vote.

39.2 A motion is carried if a majority of Committee Members present at the meeting vote in favor of the motion.

39.3 The chairperson of a committee meeting may enter debate but will not vote on any motion unless required to determine a majority.

39.4 Voting by proxy is not permitted.

40. CONFLICT OF INTEREST

40.1 A Board Member who has a material personal interest in a matter being considered at a Committee Meeting must disclose the nature and extent of that interest to the Committee of Management.

41.2 The Committee Member:

(a) must not be present while the matter is being considered at the meeting; and

(b) must not vote on the matter.

40.3 This Rule does not apply to a material personal interest:

(a) that exists only because the members belong to a class of persons for whose benefit the Association is established; or

(b) that the member has in common with all, or a substantial proportion of, the members of the Association.

41. MINUTES OF COMMITTEE MEETINGS

41.1 The Committee of Management must ensure that minutes are taken and kept of each Committee Meeting.

41.2 The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote, and any material personal interest under Rule 40.

42. SOURCE OF FUNDS

The funds of the Association may be derived from joining fees, annual subscriptions, donations, fundraising activities, grants, interest and any other sources approved by the Committee of Management.

43. MANAGEMENT OF FUNDS

43.1 The Association must open an account(s) with a financial institution from which all expenditure of the Association is made and into which all of the Association's revenue is deposited.

43.2 The Committee of Management may approve expenditure on behalf of the Association.

43.3 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by two Committee Members.

43.4 All funds of the Association must be deposited into a financial account of the Association no later than 5 working days after receipt.

44. FINANCIAL RECORDS AND STATEMENTS

44.1 The Committee of Management must keep financial records that:

- (a) correctly record and explain its transactions and financial position and performance; and
- (b) Would enable true and fair financial statements to be prepared as required by the Act.

44.2 For each Financial Year, the Committee of Management must ensure that the requirements under the Act relating to the financial statements of the Association are met.

45. BY-LAWS

The Committee of Management has the power to make by-laws in relation to the operations of the Association including a code of conduct.

46. COMMON SEAL

46.1 The Association may have a common seal.

46.2 The common seal must be kept in the custody of the Secretary.

46.3 If the Association has a common seal:

- (a) the name of the Association must appear in legible characters of the common seal; and
- (b) a document may only be sealed with the common seal by the authority of the Committee of Management and the sealing must be witnessed by the signature of two Executive Members.

47. NOTICES

47.1 Any notice required to be given to a member under these Rules may be given:

- (a) by handing the notice to the member personally; or
- (b) by sending it by post to the member at the address recorded for the member on the register of members; or
- (c) by email or other electronic means if the member has requested that the notice be given to him or her in that manner.

47.2 Any notice required to be given to the Association or the Committee of Management may be given:

- (a) by handing the notice to an Executive Member; or
- (b) by sending the notice by post to the registered address; or
- (c) if the Committee of Management determines that it is appropriate in the circumstance:
 - (i) by email to the email address of the Association or the Secretary; or
 - (ii) by any other electronic means of the Association.

48. CUSTODY AND INSPECTION OF BOOKS AND RECORDS

48.1 Other than the financial records referred to in Rule 44, the Secretary must keep in his or her custody, or under his or her control, all books, documents and securities of the Association.

48.2 All financial records, books, securities and any other relevant document of the Association must be made available for inspection free of charge to any member upon request.

48.3 A member may make a copy of any accounts, books, securities and any other relevant documents of the Association.

49. LICENCES

49.1 The Association may hold and maintain any licenses that the Committee of Management deems fit, including but not limited to a liquor license.

49.2 The Committee of Management must ensure the Association does not breach the conditions of any licenses.

50. AMALGAMATION

Subject to the Act, the Association shall not amalgamate with any other association unless at a General Meeting at least 80% of members present and entitled to vote, vote in favor of the amalgamation.

51. INTELLECTUAL PROPERTY

51.1 Any intellectual property of the Association (including without limitation its logo and name) remains the property of the Association.

51.2 The intellectual property referred to in Rule 51.1 must not be used without the written permission of the Association which may be withdrawn at any time.

52. MARKETING AND SPONSORSHIP

The Committee of Management must approve:

- a) All requests to sponsor or donate to the association.
- b) All fundraising activities.
- c) All promotional material and marketing material prior to its use or dissemination.

53. WINDING UP AND CANCELLATION

53.1 The Association may be wound up voluntarily by special resolution.

53.2 In the event of winding up or cancellation of the incorporation of the Association, the surplus assets of the Association must not be distributed to any members or former members of the Association.

53.3 Subject to the Act and any court order made under section 133 of the Act, the surplus assets must be given to a body that has similar purposes to the Association.

53.4 The body to which the surplus assets are to be given must be decided by Special Resolution of the members.

54. ALTERATION OF RULES

These Rules may only be altered by Special Resolution of a General Meeting of the Association.



APPENDIX 1 - COMMITTEE NOMINATION FORM:

I,

(PRINT full name)

a financial member of South East Melbourne Netball Club Inc. hereby nominate

.....

(PRINT full name of nominee)

for the position of

Signed: Date:

SECONDED: I,

.....

(PRINT full name)

a financial member of South East Melbourne Netball Club Inc. second the nomination.

Signed: Date:

ACCEPTED:

I,

(PRINT full name)

a financial member of South East Melbourne Netball Club Inc. accept the nomination.

Signed by Nominee: Date:

RULES FOR NOMINATION

1. All nominations must have written consent of the nominee, who can nominate themselves.
2. All nominations must be received by the Secretary either electronically or by post no later than 10 days prior to the announcement of the AGM date.
3. Note: all mail should be posted with sufficient time to ensure it arrives at the mail box by the specified times.



APPENDIX 2 – LIFE MEMBER NOMINATION FORM

I,

(PRINT full name)

a financial member of South East Melbourne Netball Club Inc. hereby nominate

.....

(PRINT full name of nominee)

For Life Membership

Signed: Date:

PLEASE LIST NOMINEES SERVICE TO THE CLUB

YEAR 1 _____ ROLE _____

YEAR 2 _____ ROLE _____

YEAR 3 _____ ROLE _____

YEAR 4 _____ ROLE _____

GIVE 3 EXAMPLES OF WHY THE NOMINEE IS WORTHY OF THIS RECOGNITION (Attach to nomination)

SECONDED:

I,

(PRINT full name)

a financial member of South East Melbourne Netball Club Inc. second the nomination.

Signed: Date:

RULES FOR NOMINATION

1. All nominations must be received by the Secretary either electronically or by post no later than 21 days prior to the AGM.
2. Note: all mail should be posted with sufficient time to ensure it arrives at the mail box by the specified times